

**Minutes of the 789th meeting of Toft Parish Council  
Held on Monday 6 December 2021 at 7.00 pm in The People's Hall, Toft**

Present: Councillors: M Yeadon (Chairman), P Ellis-Evans, L Borrell, K Popat and J Howells.

In attendance: Mrs A Griffiths (Minutes Secretary, LGS Services).

**Public participation on agenda items and matters of mutual interest (includes reports from County and District Councillors and representation by members of the public)**

None.

**1. Apologies for absence, declaration of interests and application for co-option**

**1.1 To approve written apologies and reasons for absence**

Apologies were received from Cllrs Miles (broken arm) and Tall (unwell).

**1.2 To receive declarations of interest from councillors on items on the agenda**

None.

**1.3 To receive written requests for dispensations and to grant any dispensations**

None.

**2. To approve the minutes of the last meeting on 1 November**

RESOLVED that the minutes of 1 November 2021 be approved as a true record and signed by the Chairman. (Prop MY, 2nd PEE, carried with 1 abstention)

**3. To consider any matters arising from the last or a previous meeting including**

**3.1 (4.1) Assets Walk – to consider information and next steps regarding the notice board**

RESOLVED that the Parish Council's preference is for an open pin-board backing rather than lockable cases.

RESOLVED to accept Cllr Howells's recommendation for a backing board made of marmoleum, at an approximate cost of £54.00 including VAT for a 4 metre roll.

RESOLVED that Cllr Howells should send details to the Clerk so that an order can be placed, in the cinnamon bark colour, with delivery to Cllr Howells.

RESOLVED that the Chairman should ask James Wrycroft if he would be willing to fix the marmoleum backing to the board. (Prop MY, 2nd PEE, unanimous)

**3.2 (4.24) Proposal for additional dog waste bin – consider SCDC response and next steps**

RESOLVED, as Cllr Miles was not present, to defer this item to the next meeting.

**3.3 (5.1) Greater Cambridge Local Plan First Proposals response form and consultation**

RESOLVED to make a general comment under Section 1, Vision and Development Strategy, that "The Parish Council is supportive of the strategy that proposed new developments be attached to the existing new developments that already have better transport links, rather than distributing them among the smaller villages that may not have the infrastructure to support them." (Prop MY, 2nd LB, unanimous)

**3.4 (5.2) To consider arrangements for the Queen's Platinum Jubilee**

RESOLVED having considered Cllr Ellis-Evan's verbal report on plans for village events to take place at the Queen's Jubilee in June, rather than holding the May Festival to appoint Cllr Ellis-Evans as the Parish Council's representative on the Queen's Jubilee celebrations committee, and to put forward the Council's suggestion for a street party with residents invited personally by letter and door knocks, and to report back to the next meeting. (Prop PEE, 2nd KP, unanimous)

**3.5 (8.5) Defibrillator – to consider the frequency of checks**

RESOLVED, noting the Community Heartbeat Trust's recommendation for weekly checks, that Cllr Ellis-Evans should ask the person who carries out the checks whether these could be conducted weekly, and if this is not possible, to consider this further at the next meeting.

**3.6 (8.7) To consider appointment of Parish Council's representative to the CVC Governors' meeting**

RESOLVED, noting that the invitation referred to the Governors' three monthly Community meetings that Cllr Yeadon should continue to attend them.

**4. To consider correspondence received since the last meeting requiring the Council's attention**

None.

**5. Finance, Procedure and risk assessment and use of delegated powers**

**5.1 To consider the finance report and approve the payment of any bills**

RESOLVED to receive the financial report and check the invoices and bank statements before the payments were approved, plus RH Landscapes (Grass cutting) £222.00. <sup>(Prop MY, 2nd PEE, unanimous)</sup>

Salaries		£202.88
LGS Services	Admin support	£473.09

Credits were noted.

**5.2 To receive play inspection reports and consider any work required**

Nothing to report.

**5.3 To consider any matter which is urgent because of risk or health and safety**

Nothing to report.

**6. To consider any Planning or Tree works applications or related items received**

**6.1 Planning applications**

**6.1.1 21/04967/CTY and CCC/21/232/VAR – Comberton Village College, West Street – Proposed ground source heat pump system consisting of heat pumps and buffers/storage to be accommodated within a proposed energy centre, borehole array and connecting pipework. Informative: Section 73 planning application to continue the above development without compliance with conditions 2,5 and 8 to enable an amended borehole layout, revised onsite temporary parking layouts, without the external heat plant. The works are to be carried out mainly during term time**  
RESOLVED that the Parish Council is neutral and has no comments.

**6.1.2 21/04706/HFUL – 18 School Lane – Demolition and replacement of single storey rear extension, verandah and Juliet balcony to rear, air source heat pump and bin store to side, and associated alterations**  
RESOLVED that the Parish Council is neutral and has no comments.

**6.2 SCDC decisions for information**

**6.2.1 21/04100/FUL – 55 High Street – Erection of a detached dwelling and associated works (including removal of detached garage and side extension to existing dwelling) – Permission refused.**

**6.2.2 21/01919/FUL – Land rear of 6 Hardwick Road – Part demolition of industrial building and conversion of remaining into a detached private dwelling and associated works – Permission granted – to note correspondence**  
RESOLVED to note that SCDC did not consider the application required referral to the full Planning Committee but should be a delegated decision.

**6.3 Tree works applications**

**6.3.1 21/1497/TTCA – 17 Comberton Road**  
RESOLVED that the Parish Council has no objections and to make no comments.

**7. Members items and reports for information only unless otherwise stated**

**7.1 Village Maintenance**

A post on a gate leading into the open area beyond Lot Meadow had been damaged and was lying on the ground. It was noted that this was on private land.

**7.2 Highways**

The Chairman read Cllr Tall's written report which highlighted:

A meeting had been arranged on 20 December for Cllr Tall, John Quenby of the PCC and CCC representatives to discuss the PHFI application for the verge.

The feasibility study for the LHI application for a 20 mph limit in School Lane had been received; the estimated contribution was £2000.

The MVAS in School Lane had been collecting data without flashing and had recorded more frequent speeds in excess of 30 mph as well as a top speed of 37 mph. This demonstrated the positive effect of the equipment on drivers when flashing in keeping speeds down.

7.3 Toft People's Hall

Nothing further to report.

7.4 Footpaths

It was reported that the bridge at the rear of Lot Meadow which was damaged and had been reported to CCC, had not been repaired, and that the warning notices had been removed. Cllr Ellis-Evans is to liaise with Cllr Miles about replacing the notices. It was believed that the bridge was the responsibility of the landowner.

7.5 Defibrillator report

RESOLVED that Cllr Ellis-Evans should try to arrange an online training session in January or February and publicise the session in the Calendar.

It was reported that gates at either end of Lot Meadow were not fastening properly and gates behind a garden in the High Street were not closing properly. This is to be raised at the next meeting when Cllrs Miles and Tall are present.

7.6 Climate Change Working Group report

An article on water saving had been placed in last month's Calendar and suggestions for "Green New Year Resolutions" will be included in the next issue.

7.7 Proposal that the Council funds a Christmas Greeting from the Parish Council in The Calendar at a cost of £15.00

RESOLVED to fund the Christmas Greeting in the Calendar at a cost of £15.00. (Prop MY, 2nd PEE, unanimous)

7.0.8 RESOLVED having considered the Chairman's report that no-one had responded to the advertisement in the Calendar to come forward as volunteer gritters to ask CCC to collect the equipment and to let them know the village does not have a volunteer gritter.

7.0.9 The Chairman reported on a meeting with the District Council's Communities Officer to follow up the success of the Covid volunteers and to promote volunteering via a Community Plan. It was not felt that there was a need for this in Toft at present as the village already has the People's Hall, Friendship Club and coffee mornings, and engages in many community activities.

7.0.10 The Chairman reported that Community Chest grants of up to £1000 were available for community activities, and that he had notified the People's Hall, Social Club and others.

8. Closure of meeting

Budget setting will be an agenda item for the January meeting. Members were encouraged to consider any suggestions for funding and raise them at the meeting.

Consideration of possible changes to the grass cutting and village maintenance specification in the light of "No Mow May" is to be an agenda item for the next meeting.

There was no further business and the meeting closed at 8.37 pm.

Signed .....Chairman .....date.